



# Certification Requirements for Wraparound

## Wraparound Practitioner Certificate Program

### Requirements for Local Coaches

Over the course of a minimum of 12 months' applicants will need to meet certain requirements in order to receive certification. These requirements consist of:

1. Registration in NWIC's Virtual Coaching Platform (VCP)
2. Completion of core training requirements
  - Introduction to Wraparound Brief Overview (available on-line)
  - Introduction to Wraparound
  - Engagement in the Wraparound Process
  - Intermediate Wraparound: Improving Wraparound Practice
  - Advancing Wraparound Practice: Supervision and Managing to Quality
  - Introduction to Coaching and Training Tools
3. Attend a Coaches Orientation training
4. A local coach must participate in every coaching sessions schedule by NWIC.
5. Demonstrated proficiency in utilization of the following Wraparound Practice Improvements Tools (WPITs):
  - Supportive Transfer of Essential Practice Skills (STEPS) Wheel
  - Coaching Response to Enhance Skill Transfer (CREST) Tool
  - Coaching Observation Measure for Effective Teams (COMET)
  - Supervisory Assessment System (SAS) Tool
  - Other tools as necessary to support local need

Local coaches are required to demonstrate the skills associated with transfer of knowledge and building of skills related to quality practice in wraparound. To achieve this, supervisors are required to utilize the WPITs in coaching sessions with care coordination staff. The NWIC's coach will also use WPITs over the course of the certification period to track the progress of the local coach. The local coach will need to meet a minimum threshold of demonstrated skills and abilities in building necessary skills for care coordination staff associated with the support of a high quality wraparound practice which include the following thresholds:

- Demonstrated proficiency in the STEPS and CREST over the course of coaching with a minimum of 3 observations in which proficiency has been achieved as measured by the SAS (minimum 9/12 and 75% at each level)
- One Training Document Review using the COMET –The supervisor should match the NWIC's coach at 85% overall with a 75% minimum match in each key element. This also must be completed prior to utilization of the COMET for certification purposes outlined below.
- On-line submission of 12 COMETS –These submissions will be reviewed by The NWIC's coach and evaluated. COMETs must span the phases of wraparound and include 4 of each session type: document reviews, supervisory session, and CFT observations. Feedback will be provided and for successful completion, the supervisor must demonstrate growth

in understanding and matching scores on the COMET (85% overall/75% within each element).

7. Local coaches are also required to participate in the training of future staff. Not all local coaches will become certified trainers, but it is the expectation that states will support the development of local trainers within the local coaches identified. Trainer candidates minimally will observe 2 trainings each for Introduction to Wraparound and Engagement trainings. They will co-train with a NWIC coach and then be observed training. They must demonstrate mastery of the material and the ability to manage questions as well as demonstrate their ability to maintain the integrity of the training and adhere to adult learning theory.
8. The local coach will utilize the information management and data collection system designated by NWIC.

Note: The average time commitment for a local coach is 16 hours a month. During months in which training occurs, the time commitment is higher.

